

**W. Mack Lyon Middle School**  
**Parent Absences Notes**

For your convenience, this slip has been provided as a courtesy of Lyon Middle School. Parents are required to send a note within three days after their child's absence. The student should take this note directly to the attendance office. An unapproved absence is considered a truancy after three days. If a student exceeds 10 days unapproved absences the student is subject to failing the class. Prearranged approved absences must be requested in advance and in writing. Forms can be picked up from the attendance office.

Student Name \_\_\_\_\_ Date(s) Absent \_\_\_\_\_

Reason for absence:

Parent Signature \_\_\_\_\_